

UNIVERSITY PARK PUBLIC LIBRARY DISTRICT
Board of Trustees
Levy Ordinance 2023-07
Public Hearing Meeting Minutes of Tuesday, November 21, 2023

CALL TO ORDER ROLL CALL

President Young called the meeting to order at 7:06 p.m. Members of the Board present: Trustee Phyllis M. Saunders, Trustee Deborah Stroud, Trustee Jewell Thompson, Trustee Debra Taylor, Trustee James W. Young. Also present, Library Director, Tracy Ducksworth. Absent: Trustee Ruby Giddings, Trustee Deborah Bettie Wayne

APPROVAL OF THE CONSENT AGENDA:

It was moved by Trustee Saunders to approve the agenda. Trustee Thompson seconded. Motion carried by voice vote. Ayes: 5, Nays: 0, Abs: 0.

LEVY ORDINANCE 2023 PRESENTATION

Levy Ordinance 2023-07 in the amount of \$691,000 was presented.

PUBLIC COMMENT: NONE

Business, for announcement, deliberation and/or discussion only, no other action to be taken.

ADJOURNMENT: It was moved by Trustee Thompson to adjourn the meeting at 7:19 p.m. Trustee Taylor seconded. Motion carried by voice vote. Ayes: 5, Nays: 0, Abs: 0.

Respectfully submitted

T. Ducksworth
Executive Director

UNIVERSITY PARK PUBLIC LIBRARY DISTRICT
Board of Trustees
Regular Meeting Minutes of Tuesday, November 21, 2023

CALL TO ORDER ROLL CALL

President Young called the meeting to order at 7:15 p.m. Members of the Board present: Trustee Phyllis M. Saunders, Trustee Deborah Stroud, Trustee Jewell Thompson, Trustee Debra Taylor, Trustee James W. Young. Also present, Library Director, Tracy Ducksworth. Absent: Trustee Ruby Giddings, Trustee Deborah Bettie Wayne

APPROVAL OF THE CONSENT AGENDA:

It was moved by Trustee Saunders to approve the agenda. Trustee Stroud seconded. Motion carried by voice vote. Ayes: 5, Nays: 0, Abs: 0.

APPROVAL OF MINUTES:

It was moved by Trustee Saunders to approve the regular meeting minutes of Tuesday, October 17, 2023. Trustee Taylor seconded. Motion carried by voice vote, Ayes: 5, Nays: 0, Abs: 0

CORRESPONDENCE: None

FINANCIAL REPORTS:

It was moved by Trustee Saunders to accept the Treasurer's report for October 2023. Trustee Thompson seconded. Motion carried by roll call. Ayes: Trustee Phyllis M. Saunders, Trustee Deborah Stroud, Trustee Jewell Thompson, Trustee Debra Taylor, Trustee James W. Young. 0, Abs: 0.

It was moved by Trustee Stroud to accept the accounts payables list for November 2023 in the amount of \$24,477.26. Trustee Saunders seconded. Motion carried by roll call. Ayes: Trustee Phyllis M. Saunders, Trustee Deborah Stroud, Trustee Jewell Thompson, Trustee Debra Taylor, Trustee James W. Young. Nays: 0, Abs: 0.

It was moved by Trustee Thompson to transfer \$64,000 from Old Second Money Market to Old Second General Checking for November 2023 accounts payable and two payrolls. Trustee Saunders seconded. Ayes: Trustee Phyllis M. Saunders, Trustee Deborah Stroud, Trustee Jewell Thompson, Trustee Debra Taylor, Trustee James W. Young Nays 0, Abs: 0.

PUBLIC COMMENT:

REPORT OF ADMINISTRATION:

President Young announced the library would be an early voting site in March 2023. Also, TIF 5 would not be closing.

Director Ducksworth reported on the following:

Fall shred day, Saturday Nov. 9, 2023

Library to participate in the "Shop with a Cop" on Saturday, December 16, 2023.

Staff to participate in the Multi-Library In-service day on Friday December 1, 2023 at Georgio's Banquet Hall in Orland Hills, theme being "Difficult Patrons".

OLD BUSINESS

Library Renovation: The panels to finish the outside of new meeting room have not shipped.

Decennial Committee: Decennial Committee would receive invitations to holiday affair.

RTU Rooftop Unit #2: The new RTU has not arrived and installation date is still TBD.

Library Security Gates: The library security gates were repaired by Murphy Security System. The order to receive new gates through Bibliotechca was cancelled.

LIBRARY COMMERCIAL INSURANCE: It was moved by Trustee Thompson to approve Koch and Cocher as the new insurance provider for the library. Trustee Stroud seconded. Motion carried by roll call. Ayes: Trustee Ruby J. Giddings, Trustee Debra K. Taylor, Trustee Jewell A. Thompson, Trustee Phyllis M. Saunders, Trustee Deborah J. Stroud, and Trustee James W. Young. Nays: Abs: 0.

Annual Holiday Event: It was moved by Trustee Thompson to hire Wiley's Grill to cater the annual holiday event. Trustee Stroud seconded. Motion carried by voice vote. Ayes: 5, Nays: 0, Abs: 0.

New Business

TRUTH IN TAXATION/LEVY ORDINANCE 2023-07: It was moved by Trustee Saunders to approve TRUTH IN TAXATION/LEVY ORDINANCE 2023-07 in the amount of \$691,000. Trustee Thompson seconded. Motion carried by roll call. Ayes: Trustee Phyllis M. Saunders, Trustee Deborah Stroud, Trustee Jewell Thompson, Trustee Debra Taylor, Trustee James W. Young. Nays 0. Abs: 0.

RESOLUTION 2023-02 CERTIFICATE OF ELIGIBILITY TO RECAPTURE TAX YEAR 2023: It was moved by Trustee Saunders to approve RESOLUTION 2023-02 CERTIFICATE OF ELIGIBILITY TO RECAPTURE TAX YEAR 2023: Trustee Thompson seconded. Motion carried by roll call. Ayes: Trustee Phyllis M. Saunders, Trustee Deborah Stroud, Trustee Jewell Thompson, Trustee Debra Taylor, Trustee James W. Young. Nays 0. Abs: 0.

Staff Bonus 2023: It was moved by Trustee Thompson to approve the staff Holiday Bonus. Staff to receive \$100 gift cards, Director \$200. Trustee Taylor seconded. Motion carried by roll call. Ayes: Trustee Ruby J. Giddings, Trustee Debra K. Taylor, Trustee Jewell A. Thompson, Trustee Phyllis M. Saunders, Trustee Deborah J. Stroud, and Trustee James W. Young. Nays: Abs: 0.

Per Capita Grant: *Board to review Serving our Public, 4.0 - chapters 8-12*

Business, for announcement, deliberation and/or discussion only, no other action to be taken.

ADJOURNMENT: It was moved by Trustee Stroud to adjourn the meeting at 8:48 p.m. Trustee Thompson seconded. Motion carried by voice vote. Ayes: 5, Nays: 0, Abs: 0.

Respectfully submitted

T. Ducksworth
Executive Director