

UNIVERSITY PARK PUBLIC LIBRARY DISTRICT
Board of Trustees
Regular Meeting Minutes of Tuesday, September 19, 2023

CALL TO ORDER ROLL CALL

President Young called the meeting to order at 7:18 p.m. Members of the Board present: Trustee Ruby Giddings, Trustee Phyllis M. Saunders, Trustee Deborah Stroud, Trustee Bettie Wayne, Trustee James W. Young. Also present, Library Director, Tracy Ducksworth. Absent: Trustee Debra Taylor, Trustee Jewell Thompson

APPROVAL OF THE CONSENT AGENDA:

It was moved by Trustee Stroud to approve the agenda. Trustee Giddings seconded. Motion carried by voice vote. Ayes: 5, Nays: 0, Abs: 0.

APPROVAL OF MINUTES:

It was moved by Trustee Saunders to table the Budget & Appropriation hearing minutes and the regular meeting minutes of Tuesday, August 15, 2023 until the next meeting. Trustee Giddings seconded. Motion carried by voice vote, Ayes: 5, Nays: 0, Abs: 0

CORRESPONDENCE: Atty. M. Mulluzzi, Klein Thorpe Jenkins, LTD: Peaker Plant PTABS settlement

FINANCIAL REPORTS:

It was moved by Trustee Saunders to accept the Treasurer's report for August 2023. Trustee Wayne seconded. Motion carried by roll call. Ayes: Trustee Ruby Giddings, Trustee Phyllis M. Saunders, Trustee Deborah Stroud, Trustee Bettie Wayne, Trustee James W. Young Nays: 0, Abs: 0.

It was moved by Trustee Saunders to accept the accounts payables list for August 2023 in the amount of \$19,687.01. Trustee Stroud seconded. Motion carried by roll call. Ayes: Trustee Ruby Giddings, Trustee Phyllis M. Saunders, Trustee Deborah Stroud, Trustee Bettie Wayne, Trustee James W. Young 0, Abs: 0.

It was moved by Trustee Saunders to transfer \$50,000 from Old Second Money Market to Old Second General Checking for July and August 2023 accounts payable and two payrolls, Trustee Stroud seconded. Ayes: Trustee Ruby Giddings, Trustee Phyllis M. Saunders, Trustee Deborah Stroud, Trustee Bettie Wayne, Trustee James W. Young Nays 0, Abs: 0.

PUBLIC COMMENT:

REPORT OF ADMINISTRATION:

President Young reported he spoke with Trustee Deborah Stroud about documenting the history of the Bridge and Pine Lake, as well as Craig, Palmer and Olmstead Parks.

Director Ducksworth reminded the board about the upcoming visit from Senator Patrick Joyce, as well as the Dearly Beloved program with Dr. Kisha McCaskill who will speak on the fundamentals of voting. Lastly, she spoke about fall programming, including shred day and harvest fest.

OLD BUSINESS

Library Renovation:

RTU Rooftop Unit #2: Bid opening was held on Wed. Aug. 9, 2023. The contract from Premier is being reviewed by the library attorney.

Library Security Gates: Bibliotheca is the supplier for new library security gates. However, they unable to replace gates with the same system. The search is on for a company that can supply new to and use the current tagging system for books and materials.

New Business

AUDIT FY2022-2023: It was moved by Trustee Saunders to approve the proposal from Auditor O'Neil-Gaspardo, LLC, and accept to the 3 year plan. Trustee Wayne seconded. Motion carried by voice vote. Ayes: Trustee Ruby Giddings, Trustee Phyllis M. Saunders, Trustee Deborah Stroud, Trustee Bettie Wayne, Trustee James W. Young Nays: 0, Abs: 0.

PAVEMENT SYSTEMS PROPOSALS: It was moved by Trustee Saunders to approve the proposals from Pavement Systems to repair (\$13,442.00) and sealcoat (\$4,397.00) the parking lot. Trustee Stroud seconded. Motion carried by voice vote. Ayes: Trustee Ruby Giddings, Trustee Phyllis M. Saunders, Trustee Deborah Stroud, Trustee Bettie Wayne, Trustee James W. Young Nays: 0, Abs: 0.

PREVAILING WAGE 2023-04: It was moved by Trustee Stroud to approve the Prevailing Wage Ordinance. Trustee Wayne seconded. Motion carried by voice vote. Ayes: Trustee Ruby Giddings, Trustee Phyllis M. Saunders, Trustee Deborah Stroud, Trustee Bettie Wayne, Trustee James W. Young Nays: 0, Abs: 0.

ETHICS ORDINANCE 2023-05: It was moved by Trustee Saunders to approve the IPLAR report for FY2022-2023. Trustee Wayne seconded. Motion carried by voice vote. Ayes: Trustee Ruby Giddings, Trustee Phyllis M. Saunders, Trustee Deborah Stroud, Trustee Bettie Wayne, Trustee James W. Young Nays: 0, Abs: 0.

NON-RESIDENT CARD ORDINANCE 2023-06: It was moved by Trustee Saunders to approve the IPLAR report for FY2022-2023. Trustee Wayne seconded. Motion carried by voice vote. Ayes: Trustee Ruby Giddings, Trustee Phyllis M. Saunders, Trustee Deborah Stroud, Trustee Bettie Wayne, Trustee James W. Young Nays: 0, Abs: 0.

ILLINOIS PUBLIC LIBRARY ANNUAL REPORT: It was moved by Trustee Saunders to approve the IPLAR report for FY2022-2023. Trustee Wayne seconded. Motion carried by voice vote. Ayes: Trustee Ruby Giddings, Trustee Phyllis M. Saunders, Trustee Deborah Stroud, Trustee Bettie Wayne, Trustee James W. Young Nays: 0, Abs: 0.

Business, for announcement, deliberation and/or discussion only, no other action to be taken.

ADJOURNMENT: It was moved by Trustee Stroud to adjourn the meeting at 9:06 p.m. Trustee Saunders seconded. Motion carried by voice vote. Ayes: 5, Nays: 0, Abs: 0.

Respectfully submitted

T. Ducksworth
Executive Director