

UNIVERSITY PARK PUBLIC LIBRARY DISTRICT  
Board of Trustees  
Regular Meeting Minutes of Tuesday, June 20, 2023

**CALL TO ORDER ROLL CALL**

President Young called the meeting to order at 7:10 p.m. Members of the Board present: Trustee Ruby J. Giddings, Trustee Debra K. Taylor, Trustee Phyllis M. Saunders, Trustee Deborah J. Stroud, and Trustee James W. Young. Also present, Library Director, Tracy Ducksworth  
Absent: Trustee Jewell Thompson, Trustee Bettie Wayne

**APPROVAL OF THE CONSENT AGENDA:** It was moved by Trustee Stroud to approve the agenda. Trustee Saunders seconded. Motion carried by voice vote. Ayes: 5, Nays: 0, Abs: 0.

**APPROVAL OF MINUTES:**

It was moved by Trustee Stroud to accept the regular meeting minutes of Tuesday, May 16, 2023 with correction of last paragraph to replace changed with change. Trustee Saunders seconded. Motion carried by voice vote. Ayes: 5, Nays: 0, Abs: 0

**CORRESPONDENCE:** Director Ducksworth presented letter from Illinois State Library announcing the Per Capita award FY2023 in the amount of \$10,538.88.

**FINANCIAL REPORTS:**

It was moved by Trustee Stroud to accept the Treasurer's report for May 2023. Trustee Saunders seconded. Motion carried by roll call. Ayes: Trustee Ruby J. Giddings, Trustee Debra K. Taylor, Trustee Phyllis M. Saunders, Trustee Deborah J. Stroud, and Trustee James W. Young Nays: 0, Abs: 0.

It was moved by Trustee Stroud to accept the accounts payables list for June 2023 in the amount of \$34,400.84. Trustee Taylor seconded. Motion carried by roll call. Ayes: Trustee Ruby Giddings, Trustee Phyllis M. Saunders, Trustee Deborah J. Stroud, and Trustee James W. Young Nays 0, Abs: 0.

It was moved by Trustee Saunders to transfer \$50,000 from Old Second Money Market to Old Second General Checking for June 2023 accounts payable and two payrolls, Trustee Giddings seconded. Ayes: Trustee Ruby J. Giddings, Trustee Debra K. Taylor, Trustee Phyllis M. Saunders, Trustee Deborah J. Stroud, and Trustee James W. Young Nays: 0, Abs: 0.

**PUBLIC COMMENT:**

**REPORT OF ADMINISTRATION:**

President Young reported that Doreen Swanson notified him that the library would receive another donation from the Michael J. Legerski Trust. He also reported that he, along with Trustee Thompson, Trustee Giddings, and Director Ducksworth were scheduled to meet at Old Second Bank to update signature cards for library.

Director Ducksworth reported on the kickoff for Summer Reading Club held on Saturday, June as well as the Juneteenth Program held the same day. Guests performers were Percussionist Carlos Pride and Wafiq/Umoja People. She also announced the plans for the big summer trip to Navy Pier to board the Tall Ship Windy. She said patrons were excited and ready to sail! Lastly, she acknowledged meeting CMU201 Board President Maurice Brown and was looking forward to possible future collaborations.

**OLD BUSINESS**

**Library Renovation:**

Director Ducksworth presented payout claim from Knudsen construction in the amount of \$64,347.10.

It was moved by Trustee Saunders to approve payment to Knudsen Construction in the amount of \$64,347.10. Trustee Stroud seconded. Motion carried by roll call. Ayes: Trustee Ruby J. Giddings, Trustee Debra K. Taylor, Trustee Phyllis M. Saunders, Trustee Deborah J. Stroud, and Trustee James W. Young Nays:0 Abs:0.

Director Ducksworth presented a proposal from Amsco Engineering to create and facilitate the bid process for new RTU #2. It was moved by Trustee Saunders to accept proposal from Amsco Engineering in the amount of \$6,125.00. Trustee Giddings seconded. Motion carried by voice vote. Ayes: Trustee Ruby J. Giddings, Trustee Debra K. Taylor, Trustee Phyllis M. Saunders, Trustee Deborah J. Stroud, and Trustee James W. Young Nays: Abs:0.

ADJOURNMENT: It was moved by Trustee Saunders to adjourn the meeting at 8:20p.m. Trustee Stroud seconded. Motion carried by voice vote. Ayes: 5 Nays: 0, Abs: 0.

Respectfully submitted

T. Ducksworth  
Executive Director