

UNIVERSITY PARK PUBLIC LIBRARY DISTRICT
Board of Trustees
Regular Meeting Minutes of Tuesday, May 16, 2023

CALL TO ORDER ROLL CALL

President Young called the meeting to order at 7:33p.m. Members of the Board present: Trustee Ruby J. Giddings, Trustee Debra K. Taylor, Trustee Jewell A. Thompson, Trustee Phyllis M. Saunders, Trustee Deborah J. Stroud, Trustee Bettie Wayne, and Trustee James W. Young. Also present, Library Director, Tracy Ducksworth and Mary Truss, Bobbie Greer, Mr. Wayne. Absent: Trustee Sheryl Jones-Harper.

APPROVAL OF THE CONSENT AGENDA: It was moved by Trustee Thompson to move up agenda item, "Trustees Elect: Oath of Office" after approval of agenda. Trustee Giddings seconded. Motion carried by voice vote. Ayes: 6, Nays: 0, Abs: 0.

TRUSTEE ELECT – OATH OF OFFICE

Trustee elect Ruby Giddings, Trustee elect Deborah Stroud, Trustee elect Bettie Wayne were given the Oath of Office by Trustee Saunders.

APPROVAL OF MINUTES:

It was moved by Trustee Saunders to accept the regular meeting minutes of Tuesday, April 18, 2023. Trustee Thompson seconded. Motion carried by voice vote. Ayes: 7, Nays: 0, Abs: 0

CORRESPONDENCE: Director Ducksworth presented a card sent by Doreen Swanson, thanking the board and staff for the gala event held in honor of the new meeting room.

FINANCIAL REPORTS:

It was moved by Trustee Taylor to accept the Treasurer's report for April 2023. Trustee Stroud seconded. Motion carried by roll call. Ayes: Trustee Ruby J. Giddings, Trustee Debra K. Taylor, Trustee Jewell A. Thompson, Trustee Phyllis M. Saunders, Trustee Deborah J. Stroud, Trustee Bettie Wayne, and Trustee James W. Young Nays: 0, Abs: 0.

It was moved by Trustee Saunders to accept the accounts payables list for May 2023 in the amount of \$14,005.61. Trustee Stroud seconded. Motion carried by roll call. Ayes: Trustee Ruby J. Giddings, Trustee Debra K. Taylor, Trustee Jewell A. Thompson, Trustee Phyllis M. Saunders, Trustee Deborah J. Stroud, Trustee Bettie Wayne, and Trustee James W. Young Nays 0, Abs: 0.

It was moved by Trustee Saunders to transfer \$35,000 from Old Second Money Market to Old Second General Checking for May 2023 accounts payable and two payrolls, Trustee Giddings seconded. Motion carried by roll call. Ayes: Trustee Ruby J. Giddings, Trustee Debra K. Taylor, Trustee Jewell A. Thompson, Trustee Phyllis M. Saunders, Trustee Deborah J. Stroud, Trustee Bettie Wayne, and Trustee James W. Young Nays: 0, Abs: 0.

PUBLIC COMMENT: Patron Mary Truss

REPORT OF ADMINISTRATION:

President Young reported that Monee Township voted to approve and fund the Windy City Tall Ship Trip to Navy Pier as part of the library's Summer Reading Club. Director Ducksworth reported the check from Monee Township in the amount of \$3700.00 had been received and deposited. Also, that staff was working on the final edits for the summer newsletter. Summer reading Club kickoff would be held on Saturday, June 17, 2023, in addition to a Juneteenth Program.

OLD BUSINESS

Library Renovation: No update yet on when the outside wall panels will be installed. No update yet on the bid process for the RTU rooftop unit #2.

EQUITY, DIVERSITY, & INCLUSION POLICY

It was moved by Trustee Stroud to accept the Equity, Diversity and Inclusion Policy. Trustee Taylor seconded. Motion carried by voice vote: Ayes: 7, Nays: 0, Abs: 0

NEW BUSINESS

ELECTION OF OFFICERS:

It was moved by Trustee Young to elect Trustee Debra Taylor as board secretary. Trustee Thompson seconded. Motion carried by voice vote. Ayes: 7, Nays: 0, Abs: 0

It was moved by Trustee Young to elect Trustee Jewell Thompson as board treasurer. Trustee Giddings seconded. Motion carried by voice vote. Ayes: 7, Nays: 0, Abs: 0

It was moved by Trustee Young to elect Trustee Phyllis Saunders as board vice-president. Trustee Thompson seconded. Motion carried by voice vote. Ayes: 7, Nays: 0, Abs: 0

It was moved by Trustee Thompson to re-elect Trustee James Young as board president. Trustee Taylor seconded. Motion carried by voice vote. Ayes: 7, Nays: 0, Abs: 0

It was moved by Trustee Saunders to form the Decennial Committee. Trustee Taylor seconded. Motion carried by voice vote. Ayes: 7, Nays: 0, Abs: 0.

It was moved by Trustee Saunders to change board monthly meeting time to 7:00 p.m. Trustee Taylor seconded. Motion carried by voice vote. Ayes: 7, Nays: 0, Abs: 0.

ADJOURNMENT: It was moved by Trustee Saunders to adjourn the meeting at 9:20p.m. Trustee Taylor seconded. Motion carried by voice vote. Ayes: 7 Nays: 0, Abs: 0.

Respectfully submitted

T. Ducksworth
Executive Director