

UNIVERSITY PARK PUBLIC LIBRARY DISTRICT
Board of Trustees
Regular Meeting Minutes of Tuesday, April 18, 2023

CALL TO ORDER ROLL CALL

President Young called the meeting to order at 7:35p.m. Members of the Board present: Trustee Ruby J. Giddings, Trustee Debra K. Taylor, Trustee Jewell A. Thompson, Trustee Phyllis M. Saunders, Trustee Deborah J. Stroud, and Trustee James W. Young. Also present, Library Director, Tracy Ducksworth Absent: Trustee Sheryl Jones-Harper

APPROVAL OF THE CONSENT AGENDA: It was moved by Trustee Saunders to approve the agenda. Trustee Thompson seconded. Motion carried by voice vote. Ayes: 6, Nays: 0, Abs: 0.

APPROVAL OF MINUTES:

It was moved by Trustee Saunders to accept the regular meeting minutes of Tuesday, April 18, 2023. Trustee Thompson seconded. Motion carried by voice vote. Ayes: 6, Nays: 0, Abs: 0

CORRESPONDENCE: An invitation was received from Coretta Scott King to participate in Coretta Scott King Day also an invitation was received to participate in the annual career day at Crete Monee Middle School.

FINANCIAL REPORTS:

It was moved by Trustee Saunders to accept the Treasurer's report for March 2023. Trustee Taylor seconded. Motion carried by roll call. Ayes: Trustee Ruby J. Giddings, Trustee Debra K. Taylor, Trustee Jewell A. Thompson, Trustee Phyllis M. Saunders, Trustee Deborah J. Stroud, and Trustee James W. Young Nays: 0, Abs: 0.

It was moved by Trustee Taylor to accept the accounts payables list for April 2023 in the amount of \$25,070.28. Trustee Thompson seconded. Motion carried by roll call. Ayes: Trustee Ruby J. Giddings, Trustee Debra K. Taylor, Trustee Jewell A. Thompson, Trustee Phyllis M. Saunders, Trustee Deborah J. Stroud, and Trustee James W. Young Nays 0, Abs: 0.

It was moved by Trustee Saunders to transfer \$45,000 from Old Second Money Market to Old Second General Checking for April 2023 accounts payable and two payrolls, Trustee Giddings seconded. Motion carried by roll call. Ayes: Trustee Ruby J. Giddings, Trustee Debra K. Taylor, Trustee Jewell A. Thompson, Trustee Phyllis M. Saunders, Trustee Deborah J. Stroud, and Trustee James W. Young Nays: 0, Abs: 0.

PUBLIC COMMENT:

REPORT OF ADMINISTRATION:

President Young shared that that GALA event for the grand opening of the "Michael J. Legerski Multipurpose Room" was a success and thanked board and staff for participation. He congratulated Trustees Giddings and Stroud for re-election to the library board. He also congratulated Trustee Thompson for her win as a Village of University Park Trustee. Lastly, he shared that Doreen and Bob Swanson, the executors of the Legerski Estate, were pleased with the outcome of the celebration as well and called him to discuss additional funds that would be distributed to the library. He also announce the Swansons would like to attend an upcoming board meeting.

Director Ducksworth thanked the board and staff for the success of the GALA event as well. She also congratulated the elected Trustees and announced that Bettie Wayne won as a write-in and would be joining the library board. Director Ducksworth acknowledged her attendance at the Director's Retreat held in March, in Rockford, IL as well as the Directors University held in Springfield, IL.

in April. Lastly, she reported that she submitted a letter to Monee Township seeking support for a trip to Navy Pier for a summer reading club outing. Summer reading club participants will be treated to a trip aboard the Tall Ship Windy and a 45 minute tour of Lake Michigan.

OLD BUSINESS

Library Renovation:

It was moved by Trustee Thompson to withdraw \$115,171.00 from Old Second Charitable Donation account to pay Knudsen Construction Draw #3 with a cashier's check. Trustee Saunders seconded. Motion carried by roll call. Ayes: Trustee Ruby J. Giddings, Trustee Debra K. Taylor, Trustee Jewell A. Thompson, Trustee Phyllis M. Saunders, Trustee Deborah J. Stroud, and Trustee James W. Young Nays: 0, Abs: 0.

Landscaping Proposal:

It was moved by Trustee Stroud to accept the landscaping proposal from J. Ruiz Construction, LLC. for spring/summer seasons 2023. Trustee Saunders seconded. Motion carried by roll call. Ayes: Trustee Ruby J. Giddings, Trustee Debra K. Taylor, Trustee Jewell A. Thompson, Trustee Phyllis M. Saunders, Trustee Deborah J. Stroud, and Trustee James W. Young Nays: 0, Abs: 0.

NEW BUSINESS

Equity Diversity and Inclusion Policy – tabled for next monthly meeting.

ADJOURNMENT: It was moved by Trustee Stroud to adjourn the meeting at 8:53p.m. Trustee Saunders seconded. Motion carried by voice vote. Ayes: 6 Nays: 0, Abs: 0.

Respectfully submitted

T. Ducksworth
Executive Director