

**UNIVERSITY PARK PUBLIC LIBRARY DISTRICT**  
**Board of Trustees**  
**Regular Meeting Minutes of Tuesday, November 15, 2022**

**CALL TO ORDER ROLL CALL**

President Young called the meeting to order at 7:30 p.m. Members of the Board present: Trustee Ruby J. Giddings, Trustee Debra K. Taylor, Trustee Jewell A. Thompson, Trustee Phyllis M. Saunders, Trustee Deborah J. Stroud, and Trustee James W. Young. Also present, Library Director, Tracy Ducksworth, and patron Mary Truss. Absent: Trustee Sheryl Jones-Harper.

**APPROVAL OF THE CONSENT AGENDA:** It was moved by Trustee Saunders to approve the agenda. Trustee Taylor seconded. Motion carried by voice vote. Ayes: 6, Nays: 0, Abs: 0.

**APPROVAL OF MINUTES:** It was moved by Trustee Stroud to accept the special meeting minutes of Tuesday, October 18 2022 with corrections to list Trustee Jones-Harper as absent. Trustee Thompson seconded. Motion carried by voice vote. Ayes: 6, Nays: 0, Abs: 0.

It was moved by Trustee Stroud to accept the regular meeting minutes of Oct 18, 2022 with corrections to list Trustee Jones-Harper as absent. Trustee Thompson seconded. Motion carried by voice vote. Ayes: 6, Nays: 0, Abs: 0

**CORRESPONDENCE:** None

**FINANCIAL REPORTS:**

It was moved by Trustee Saunders to accept the Treasurer's report for October 2022. Trustee Stroud seconded. Motion carried by roll call. Ayes: Trustee Ruby J. Giddings, Trustee Debra K. Taylor, Trustee Jewell A. Thompson, Trustee Phyllis M. Saunders, Trustee Deborah J. Stroud, and Trustee James W. Young. Nays: 0, Abs: 0.

It was moved by Trustee Taylor to accept the accounts payables list for November 2022. Trustee Stroud seconded. Motion carried by roll call. Ayes: Trustee Ruby J. Giddings, Trustee Debra K. Taylor, Trustee Jewell A. Thompson, Trustee Phyllis M. Saunders, Trustee Deborah J. Stroud, and Trustee James W. Young. 0, Abs: 0.

It was moved by Trustee Saunders to transfer \$45,000 from Old Second Money Market to Old Second General Checking for November and December 2022 accounts payable and four payrolls, Trustee Stroud seconded. Motion carried by roll call. Ayes: Trustee Ruby J. Giddings, Trustee Debra K. Taylor, Trustee Jewell A. Thompson, Trustee Phyllis M. Saunders, Trustee Deborah J. Stroud, and Trustee James W. Young. Nays: 0, Abs: 0.

**PUBLIC COMMENT:** Patron Mary Truss inquired about the availability of library meeting rooms. Mrs. Truss also announced plans for a holiday ornament exchange to be hosted by the Community Block Club in December.

**REPORT OF ADMINISTRATION:**

President Young reported that the library had received \$20,000 from the Legerski Trust. Equipment had been sold off the Legerski property in Crete. Additional funds would be forthcoming once additional property is sold.

Director Ducksworth reported on the replacement of heat exchangers on two of the roof top heating units. She also informed the board that the unwanted outlet hubs installed around the floor of the new meeting room would be removed. Lastly, for this year's Family

Reading Night, kits were created for families to pick up and take home to enjoy. The kits included hot chocolate, popcorn, and a book.

#### **OLD BUSINESS**

Library Renovation: Director Ducksworth reported that sconces would arrive in January and new chairs had been ordered.

#### **NEW BUSINESS:**

**TRUTH IN TAXATION and LEVY ORDINANCE 2022-07:** It was moved by Trustee Giddings to approve TRUTH IN TAXATION and LEVY ORDINANCE 2207-07. Trustee Stroud seconded. Motion carried by roll call. Ayes: Trustee Ruby J. Giddings, Trustee Debra K. Taylor, Trustee Jewell A. Thompson, Trustee Phyllis M. Saunders, Trustee Deborah J. Stroud, and Trustee James W. Young. Nays 0. Abs: 0.

**Treasurer's Report:** It was moved by Trustee Stroud to approve the Treasurer's Report FY2021-2022. Trustee Thompson seconded. Motion carried by roll call. Ayes: Trustee Ruby J. Giddings, Trustee Debra K. Taylor, Trustee Jewell A. Thompson, Trustee Phyllis M. Saunders, Trustee Deborah J. Stroud, and Trustee James W. Young. Nays: Abs: 0.

**Staff Bonus 2022:** It was moved by Trustee Thompson to approve the staff Holiday Bonus. Staff will receive \$100 gift card, Director a \$200 gift card. Trustee Stroud seconded. Motion carried by roll call. Ayes: Trustee Ruby J. Giddings, Trustee Debra K. Taylor, Trustee Jewell A. Thompson, Trustee Phyllis M. Saunders, Trustee Deborah J. Stroud, and Trustee James W. Young. Nays: Abs: 0.

*Business, for announcement, deliberation and/or discussion only, no other action to be taken.*

**ADJOURNMENT:** It was moved by Trustee Stroud to adjourn the meeting at 9:34 p.m. Trustee Thompson seconded. Motion carried by voice vote. Ayes: 6 Nays: 0, Abs: 0.

Respectfully submitted

T. Ducksworth  
Executive Director