

**UNIVERSITY PARK PUBLIC LIBRARY DISTRICT**  
**Board of Trustees**  
**Regular Meeting Minutes of Tuesday, January 17, 2023**

**CALL TO ORDER ROLL CALL**

President Young called the meeting to order at 7:32 p.m. Members of the Board present: Trustee Ruby J. Giddings, Trustee Sheryl Jones-Harper, Trustee Jewell A. Thompson, Trustee Phyllis M. Saunders, Trustee Deborah J. Stroud, and Trustee James W. Young. Also present, Library Director, Tracy Ducksworth. Absent: Trustee Debra Taylor.

**APPROVAL OF THE CONSENT AGENDA:** It was moved by Trustee Thompson to approve the agenda. Trustee Saunders seconded. Motion carried by voice vote. Ayes: 4, Nays: 0, Abs: 0.

**APPROVAL OF MINUTES:**

It was moved by Trustee Saunders to accept the regular meeting minutes of Nov. 15, 2022 with corrections to acknowledge comments made by patron Mary Truss. Trustee Thompson seconded. Motion carried by voice vote. Ayes: 6, Nays: 0, Abs: 0

**CORRESPONDENCE:** None

**FINANCIAL REPORTS:**

It was moved by Trustee Giddings to accept the Treasurer's report for November and December 2022. Trustee Jones-Harper seconded. Motion carried by roll call. Ayes: Trustee Ruby J. Giddings, Trustee Sheryl Jones-Harper, Trustee Jewell A. Thompson, Trustee Phyllis M. Saunders, Trustee Deborah J. Stroud, and Trustee James W. Young, Nays: 0, Abs: 0.

It was moved by Trustee Stroud to accept the accounts payables list for December 2022 in the amount of \$23,076.32. Trustee Thompson seconded. Motion carried by roll call. Ayes: Trustee Ruby J. Giddings, Trustee Sheryl Jones-Harper, Trustee Jewell A. Thompson, Trustee Phyllis M. Saunders, Trustee Deborah J. Stroud, and Trustee James W. Young Nays 0, Abs: 0.

It was moved by Trustee Stroud to accept the accounts payables list for January 2023, in the amount of \$32,590.45. Trustee Thompson seconded. Motion carried by roll call. Ayes: Trustee Ruby J. Giddings, Trustee Sheryl Jones-Harper, Trustee Jewell A. Thompson, Trustee Phyllis M. Saunders, Trustee Deborah J. Stroud, and Trustee James W. Young 0, Abs: 0.

It was moved by Trustee Jones-Harper to transfer \$60,000 from Old Second Money Market to Old Second General Checking for December 2022 and January 2023 accounts payable and two payrolls, Trustee Saunders seconded. Motion carried by roll call. Ayes: Trustee Ruby J. Giddings, Trustee Sheryl Jones-Harper, Trustee Jewell A. Thompson, Trustee Phyllis M. Saunders, Trustee Deborah J. Stroud, and Trustee James W. Young Nays: 0, Abs: 0.

**PUBLIC COMMENT:** None

**REPORT OF ADMINISTRATION:**

President Young reported on the recent shootings in the Village. He would like to see the library partner with organizations that might be able offer some programming and initiatives to address the frustrations and anger ailing our young people. The entire board was agreement with the idea as well as Director Ducksworth.

Director Ducksworth thanked the board for attending the annual holiday function. She said that she and staff were grateful for the annual holiday bonus. Staff was working on the Spring newsletter. Lastly, in honor of Martin Luther King Jr Day this year, the library is asking for donations for socks and gloves to be distributed to the senior citizens in University Park.

**OLD BUSINESS**

**Library Renovation:**

The electrical hubs were removed from the new meeting room floor. New automated shades were installed on the windows in old meeting room. The Dryvit that is to be installed around the outside of the new addition is still on backorder. The shades came in for the new meeting room and they were installed.

**NEW BUSINESS:**

Roof Top Unit #2: Independent Construction will conduct the bid process for a replacement unit.

VOIP: The library will continue to use the land lines,

Commercial insurance: a broker will be use to solicit a new company to provide commercial insurance for the library.

*Other Business for announcement, deliberation and/or discussion only, no other action to be taken.*

**ADJOURNMENT:** It was moved by Trustee Stroud to adjourn the meeting at 8:40 p.m. Trustee Thompson seconded. Motion carried by voice vote. Ayes: 6 Nays: 0, Abs: 0.

Respectfully submitted

T. Ducksworth  
Executive Director