

UNIVERSITY PARK PUBLIC LIBRARY DISTRICT
Board of Trustees
Regular Meeting Minutes of Tuesday, September 20, 2022

CALL TO ORDER ROLL CALL

President Young called the meeting to order at 7:35 p.m. Members of the Board present: Trustee Ruby Giddings, Trustee Sheryl Jones-Harper, Trustee Phyllis M. Saunders, and Trustee James W. Young. Also present, Library Director, Tracy Ducksworth, and patron Mary Truss. Absent: Trustee Deborah Stroud, Trustee Debra Taylor, and Trustee Jewell Thompson.

APPROVAL OF THE CONSENT AGENDA: It was moved by Trustee Jones-Harper to approve the agenda. Trustee Saunders seconded. Motion carried by voice vote. Ayes: 4, Nays: 0, Abs: 0.

APPROVAL OF THE Budget and Appropriation FY2022-02 Public Hearing Minutes: It was moved by Trustee Saunders to accept the public hearing minutes of Tuesday, August 16, 2022. Trustee Jones-Harper seconded. Motion carried by voice vote. Ayes: 4, Nays: 0, Abs: 0.

APPROVAL OF MINUTES: It was moved by Trustee Saunders to accept the regular meeting minutes of Tuesday, August 16, 2022. Trustee Giddings seconded. Motion carried by voice vote. Ayes: 4, Nays: 0, Abs: 0.

CORRESPONDENCE: None .

FINANCIAL REPORTS:

It was moved by Trustee Jones-Harper to accept the Treasurer's report for August 2022. Trustee Giddings seconded. Motion carried by roll call. Ayes: Trustee Ruby Giddings, Trustee Sheryl Jones-Harper, Trustee Phyllis M. Saunders, and Trustee James W. Young Nays: 0, Abs: 0.

It was moved by Trustee Jones-Harper to transfer \$20,000 from Old Second Money Market to Old Second General Checking for September 2022 accounts payable and two payrolls, Trustee Saunders seconded. Motion carried by roll call. Ayes: Trustee Ruby Giddings, Trustee Sheryl Jones-Harper, Trustee Phyllis M. Saunders, and Trustee James W. Young. Nays: 0, Abs: 0.

PUBLIC COMMENT: Patron Mary Truss voiced concerns regarding the meeting room policy. Trustee Young and the board suggested a more detail conversation should be held to reach some kind of resolution that would be agreeable to all.

REPORT OF ADMINISTRATION:

President Young thanked Mary Truss for sharing her concerns about the Meeting Room Policy. Also, he shared that he had met with the Post Office regarding the substandard service the community receives when trying to mail items to residents. The P.O. Manager agreed to talk with the carriers. It was suggested the items could be delivered to P.O. with more lead time to assure delivery.

Director Ducksworth reported that Election packets for the April 4, 2023 consolidated were available at the circulation desk. The fall/winter newsletter was completed and would be mailed to residents. The Double Up/fitness event scheduled for the first three Saturday's in October would kick off Saturday, Oct. 1, 2022. Lastly, program highlights for fall/winter include an Author's Workshop, the annual Harvest Fest featuring Dave DiNaso's Traveling World of Reptiles, and the Illinois Philharmonic Orchestra, to name a few.

OLD BUSINESS

Library Renovation:

Seating: It was moved by Trustee Saunders to approve the purchase of new chairs and furniture not to exceed \$10,000. Trustee Giddings seconded. Motion carried by roll call. Ayes: Trustee Ruby Giddings, Trustee Sheryl Jones-Harper, Trustee Phyllis M. Saunders, and Trustee James W. Young. Nays: 0, Abs: 0.

Meeting Room Policy: Board agreed to hold a special meeting to discuss the meeting room policy. The meeting will be held prior to the regular board meeting on Tuesday, October 18, 2022, at 6:30 p.m.

NEW BUSINESS:

It was moved by Trustee Saunders to approve the proposal submitted by O'Neil Gaspardo, LLC to conduct the Audit for FY 2021-2022. Trustee Giddings seconded. Motion carried by roll call. Ayes: Trustee Ruby Giddings, Trustee Sheryl Jones-Harper, Trustee Phyllis M. Saunders, and Trustee James W. Young. Nays: 0, Abs: 0

It was moved by Trustee Saunders to table discussion/action of the Non-Resident Card Ordinance, Ethics Ordinance, Personnel COI, Monthly Board Meeting (start time) and 2023 Per Capita Grant. Trustee Jones-Harper seconded. Motion carried by voice vote. Ayes: 4, Nays: 0, Abs: 0.

Business, for announcement, deliberation and/or discussion only, no other action to be taken.

ADJOURNMENT: It was moved by Trustee Saunders to adjourn the meeting at 9:40 p.m. Trustee Giddings seconded. Motion carried by voice vote. Ayes: 4, Nays: 0, Abs: 0.

Respectfully submitted

T. Ducksworth
Executive Director