

UNIVERSITY PARK PUBLIC LIBRARY DISTRICT  
Board of Trustees  
Regular Meeting Minutes of Tuesday, August 16, 2022

**CALL TO ORDER ROLL CALL**

President Young called the meeting to order at 7:35 p.m. Members of the Board present: Trustee Ruby Giddings, Trustee Sheryl Jones-Harper, Trustee Jewell Thompson, Trustee Debra Taylor, Trustee Phyllis M. Saunders, Trustee Deborah J. Stroud and Trustee James W. Young. Also present, Library Director, Tracy Ducksworth via zoom.

**APPROVAL OF THE CONSENT AGENDA:** It was moved by Trustee Saunders to approve the agenda. Trustee Jones-Harper seconded. Motion carried by voice vote. Ayes: 7, Nays: 0, Abs: 0.

**APPROVAL OF MINUTES:** It was moved by Trustee Saunders to accept the regular meeting minutes of Tuesday, July 19, 2022. Trustee Thompson seconded. Motion carried by voice vote. Ayes: 7, Nays: 0, Abs: 0.

**CORRESPONDENCE:** None

**FINANCIAL REPORTS:**

It was moved by Trustee Jones-Harper to accept the Treasurer's report for July 2022. Trustee Thompson seconded. Motion carried by roll call. Ayes: Nays: 0, Abs: 0

It was moved by Trustee Jones-Harper to transfer \$45,000 from Old Second Money Market to Old Second General Checking for August 2022 accounts payable and two payrolls, Trustee Saunders seconded. Motion carried by roll call. Ayes: Trustee Ruby Giddings, Trustee Sheryl Jones-Harper, Trustee Jewell Thompson, Trustee Debra Taylor, Trustee Phyllis M. Saunders, Trustee Deborah J. Stroud and Trustee James W. Young. Nays: 0, Abs: 0.

**PUBLIC COMMENT:** None

**REPORT OF ADMINISTRATION:**

President Young thanked Trustee Saunders for attending the Monday, July 25, 2022 virtual construction meeting. He acknowledged he was not able to attend. Trustee Young also shared that he is now a part of the Honor Guard for the Abe Lincoln Memorial Cemetery for the Death Investigation Unit of Will County. The board members congratulated him. He tabled the discussion about the meeting room policy until resident Mary Truss had an opportunity to present concerns. Lastly, Trustee Young announced that the Legerski land in Crete was sold to the Will County Forest Preserve. Also, Mrs. Swanson will provide a picture of Michael J. Legerski to hang in the Michael J. Legerski multipurpose room.

Director Ducksworth shared that the Summer Reading Club finale was held on Saturday, August 6. A video game truck was the featured activity. Participants received books and treats for the last event of summer reading club. She also announced that along with Trustee Young, Trustee Jones-Harper, Trustee Saunders, Trustee Giddings and Mrs. Williams from the staff, they were participants in the Village's back to school parade. She also announced staff was working on the fall newsletter. One of highlights of the fall will be Saturday Double Dutch sessions to promote fitness for all ages.

**OLD BUSINESS**

**Library Renovation:** The construction crew began installing the ceiling panels and can lights in new meeting room. The projector screen was installed. The new fixtures for the main area of the library is expected to arrive in late September.

Landscaping: J. Ruiz landscaping planted Boxwood evergreens bushes to line both sides of the library entrance. He also dug up and discarded tree stumps from previously cut down trees on the property.

Seating was tabled for next meeting.

Meeting Room Policy tabled for next meeting.

**NEW BUSINESS:**

**Working Budget FY 2022-2023:** It was moved by Trustee Taylor to approve the Working Budget FY2022-2023. Trustee Stroud seconded. Motion carried by roll call. Ayes: Trustee Ruby Giddings, Trustee Sheryl Jones-Harper, Trustee Jewell Thompson, Trustee Debra Taylor, Trustee Phyllis M. Saunders, Trustee Deborah J. Stroud and Trustee James W. Young. Nays: 0 Abs: 0

**Budget and Appropriation Ordinance 2022-02:** It was moved by Trustee Stroud to approve the Budget and Appropriation Ordinance 2022-02 in the amount of \$1,650,000.00. Trustee Thompson seconded. Motion carried by roll call. Ayes: Trustee Ruby Giddings, Trustee Sheryl Jones-Harper, Trustee Jewell Thompson, Trustee Debra Taylor, Trustee Phyllis M. Saunders, Trustee Deborah J. Stroud and Trustee James W. Young. Nays: 0 Abs: 0

**Estimated Revenue 2022-03:** It was moved by Trustee Thompson to approve the Estimated Revenue Ordinance 2022-03. Trustee Giddings seconded. Motion carried by roll call. Ayes: Trustee Ruby Giddings, Trustee Sheryl Jones-Harper, Trustee Jewell Thompson, Trustee Debra Taylor, Trustee Phyllis M. Saunders, Trustee Deborah J. Stroud and Trustee James W. Young. Nays: 0 Abs: 0

**Estimated Revenue 2022-03:** It was moved by Trustee Thompson to approve the Estimate Revenue Ordinance 2022-03. Trustee Giddings seconded. Motion carried by roll call. Ayes: Trustee Ruby Giddings, Trustee Sheryl Jones-Harper, Trustee Jewell Thompson, Trustee Debra Taylor, Trustee Phyllis M. Saunders, Trustee Deborah J. Stroud and Trustee James W. Young. Nays: 0 Abs: 0

*Business, for announcement, deliberation and/or discussion only, no other action to be taken.*

Trustee Deborah Stroud announced the Village of University Park declared her a "Hometown Hero" for her many years of service to the community.

**ADJOURNMENT:** It was moved by Trustee Stroud to adjourn the meeting at 8:48 p.m. Trustee Saunders seconded. Motion carried by voice vote. Ayes: 7, Nays: 0, Abs: 0.

Respectfully submitted

T. Ducksworth  
Executive Director

**University Park Public Library District**  
**BOARD OF TRUSTEES**  
**Budget and Appropriation Public Hearing Minutes**  
**Tuesday, August 16, 2022**

**CALL TO ORDER/ROLL CALL**

President Young called the meeting to order at 7:27 p.m. Members of the Board present: Trustee Ruby Giddings, Trustee Sheryl Jones-Harper, Trustee Phyllis M. Saunders, Trustee Deborah J. Stroud, Trustee Debra Taylor, Trustee Jewell A. Thompson and Trustee James W. Young. Tracy Ducksworth, Library Director was present via zoom.

**APPROVAL OF THE CONSENT AGENDA**

It was moved by Trustee Saunders to accept the consent agenda. Trustee Giddings seconded. Motion carried by roll call. Ayes: Trustee Ruby Giddings, Trustee Sheryl Jones-Harper, Trustee Phyllis M. Saunders, Trustee Deborah J. Stroud, Trustee Debra Taylor, Trustee Jewell A. Thompson and Trustee James W. Young Nays: 0 Abs: 0

**PRESENTATION OF THE BUDGET AND APPROPRIATION ORDINANCE 2022-02**

The proposed Budget and Appropriation Ordinance 2022-02 for FY 2022-2023 was presented.

**PUBLIC COMMENT:** None

**ADJOURNMENT**

It was moved by Trustee Taylor to adjourn the meeting at 7:35 p.m. Trustee Giddings seconded. Motion carried by roll call. Ayes: Trustee Phyllis M. Saunders, Trustee Deborah J. Stroud, Trustee Debra Taylor, Trustee Jewell A. Thompson and Trustee James W. Young Nays: 0 Abs: 0

Respectfully Submitted,

Tracy Ducksworth  
Executive Director