

UNIVERSITY PARK PUBLIC LIBRARY DISTRICT
Board of Trustees
Regular Meeting Minutes of July 19, 2022

CALL TO ORDER ROLL CALL

President Young called the meeting to order at 7:30 p.m. Members of the Board present: Trustee Sheryl Jones-Harper, Trustee Jewell Thompson, Trustee Debra Taylor, Trustee Phyllis M. Saunders, and Trustee James W. Young. Also present, Library Director, Tracy Ducksworth and guest, Mary Truss. Absent: Trustee Ruby Giddings, Trustee Deborah J. Stroud.

APPROVAL OF THE CONSENT AGENDA: It was moved by Trustee Thompson to approve the agenda. Trustee Taylor seconded. Motion carried by voice vote. Ayes: 5, Nays: 0, Abs: 0.

APPROVAL OF MINUTES: It was moved by Trustee Saunders to accept the regular meeting minutes of Tuesday, June 21, 2022. Trustee Thompson seconded. Motion carried by voice vote. Ayes: 5, Nays: 0, Abs: 0.

CORRESPONDENCE: None

FINANCIAL REPORTS: It was moved by Trustee Thompson to accept the Treasurer's report for June 2022. Trustee Taylor seconded. Motion carried by roll call. Ayes: Trustee Sheryl Jones-Harper, Trustee Jewell Thompson, Trustee Debra Taylor, Trustee Phyllis M. Saunders, Trustee James W. Young. Nays: 0, Abs: 0.

It was moved by Trustee Saunders to accept the July 2022 accounts payables list in the amount of \$33,996.51. Trustee Jones-Harper seconded. Motion carried by roll call. Ayes: Trustee Sheryl Jones-Harper, Trustee Jewell Thompson, Trustee Debra Taylor, Trustee Phyllis M. Saunders, Trustee James W. Young. Nays: 0, Abs: 0.

It was moved by Trustee Jones-Harper to transfer \$50,000 from Old Second Money Market to Old Second General Checking for July 2022 accounts payable and two payrolls, Trustee Saunders seconded. Motion carried by roll call. Trustee Sheryl Jones-Harper, Trustee Jewell Thompson, Trustee Debra Taylor, Trustee Phyllis M. Saunders, Trustee James W. Young. Nays: 0, Abs: 0.

PUBLIC COMMENT: Guest M. Truss voice concerns over the library meeting room policy and questioned why flyers for the Block Club were not able to be placed at the circulation desk for distribution. Trustee Young informed Mrs. Truss that she would be given a copy of the policy to review and provide suggestions on possible changes.

REPORT OF ADMINISTRATION:

President Young informed the board that Trustee Phyllis Saunders attended the virtual construction meeting held on Monday, July 11, at 9:00 a.m. In addition, he said that while attending a meeting in Will County, he learned that libraries and park districts in Will County are eligible for a new COVID funding initiative. He told Ms. Ducksworth to be on the lookout for correspondence from Will County regarding the same.

Director Ducksworth shared that the S.T.E.A.M event held at the library, Saturday, June 25 was a success. Children of all ages and parents had fun with the ozobots, drones, remote control cars, Nintendo switches, spheros, makey makey, face painting and balloon artist! She also discussed other upcoming events that were highlighted in the summer newsletter, including the 10th annual Mini-Ravini concert featuring the band Return to Soul, a tent, and

food truck that will serve nachos, burgers and chicken sandwiches.

OLD BUSINESS

Library Renovation:

The new AV equipment was partially installed in the new meeting room. AV workers were waiting on the delivery of new projector screen. The construction team is waiting on the completion of AV installation, after which, they will be able to finish installation of the ceiling panels and inside doors.

Landscaping: It was moved by Trustee Thompson to accept the Landscaping proposal from J. Ruiz Landscaping in the amount of \$3,200.00, to address the library entrance/walkway. Trustee Jones-Harper seconded. Motion carried by roll call. Ayes: Trustee Sheryl Jones-Harper, Trustee Jewell Thompson, Trustee Debra Taylor, Trustee Phyllis M. Saunders, Trustee James W. Young. Nays: 0, Abs: 0.

NEW BUSINESS: None

Business, for announcement, deliberation and/or discussion only, no other action to be taken.

ADJOURNMENT: It was moved by Trustee Saunders to adjourn the meeting at 9:18p.m. Trustee Jones-Harper seconded. Motion carried by voice vote. Ayes: 5, Nays: 0, Abs: 0.

Respectfully submitted

T. Ducksworth
Executive Director