

UNIVERSITY PARK PUBLIC LIBRARY DISTRICT
Board of Trustees
Regular Meeting Minutes of August 17, 2021

CALL TO ORDER ROLL CALL

President Young called the meeting to order at 7:40 p.m. Members of the Board present: Phyllis M. Saunders, Trustee Deborah J. Stroud, Trustee Debra Taylor, Trustee Jewell A. Thompson and Trustee James W. Young. Also present, Library Director, Tracy Ducksworth. Absent: Trustee Ruby Giddings and Trustee Sheryl Jones-Harper.

APPROVAL OF THE CONSENT AGENDA

It was moved by Trustee Sanders to approve the agenda. Trustee Stroud seconded. Motion carried by voice vote. Ayes: 5, Nays: 0, Abs: 0

APPROVAL OF MINUTES

It was moved by Trustee Taylor to accept regular meeting minutes Tuesday, July 20, 2021. Trustee Thompson seconded. Motion carried by voice vote. Ayes: 5, Nays: 0, Abs: 0

CORRESPONDENCE: Ms. Ducksworth presented PTAB notices from the Will County Board of Review. The requests were from the University Park Energy LLC and LSP University Park LLC.

FINANCIAL REPORTS:

It was moved by Trustee Stroud to accept the Treasurer's report for July 2021. Trustee Saunders seconded. Motion carried by roll call. Ayes: Phyllis M. Saunders, Trustee Deborah J. Stroud, Trustee Debra Taylor, Trustee Jewell A. Thompson and Trustee James W. Young Nays: 0, Abs: 0

It was moved by Trustee Stroud to accept the August 2021 accounts payables list in the amount of \$52,761.40. Trustee Taylor seconded. Motion carried by roll call. Ayes: Phyllis M. Saunders, Trustee Deborah J. Stroud, Trustee Debra Taylor, Trustee Jewell A. Thompson and Trustee James W. Young, Nays: 0, Abs: 0

It was moved by Trustee Stroud to transfer \$70,000.00 from Old Second Money Market to Old Second General Checking for accounts payable and two payrolls, Trustee Thompson seconded. Motion carried by roll call. Phyllis M. Saunders, Trustee Deborah J. Stroud, Trustee Debra Taylor, Trustee Jewell A. Thompson and Trustee James W. Young. Motion carried by roll call. Nays: 0, Abs: 0

PUBLIC COMMENT: None

REPORT OF ADMINISTRATION:

President Young thank Trustee Thompson for attending the August virtual construction meeting. He expressed his concerns with landscaping needs and possible bids for the upcoming season.

Director Ducksworth shared plans to participate in the Village's back to school parade. Pencil pouches, pencils, pens, pencil sharpeners, and rulers were purchased and given to the Village to put in the backpacks for UP school children. She also shared plans for fall programming and that she andn staff were working on the Illinois Public Library Annual Report. The report is due September 1, 2021

OLD BUSINESS

Library renovation project update: Dan Eallonardo, Independent Construction Services provided summary of current activity. To date, no construction fees have been paid out to the construction company. However, the project is moving forward and completion date is scheduled for the first week of November.

NEW BUSINESS

WORKING BUDGET FY2021-2021

It was moved by Trustee Stroud to approve the WORKING BUDGET for FY2021-2021. Trustee Thompson seconded. Motion carried by roll call. Ayes: Phyllis M. Saunders, Trustee Deborah J. Stroud, Trustee Debra Taylor, Trustee Jewell A. Thompson and Trustee James W. Young, Nays: 0, Abs: 0

BUDGET AND APPROPRIATION ORDINANCE 2021-02

It was moved by Trustee Thompson to approve Budget and Appropriation Ordinance 2021-02. Trustee Stroud seconded. Motion carried by roll call. Ayes: Phyllis M. Saunders, Trustee Deborah J. Stroud, Trustee Debra Taylor, Trustee Jewell A. Thompson and Trustee James W. Young. Nays: 0, Abs: 0

ESTIMATED REVENUE ORDINANCE 2021-03

It was moved by Trustee to approve the Estimated Revenue Ordinance 2021-03. Trustee seconded. Motion carried by roll call. Ayes: Phyllis M. Saunders, Trustee Deborah J. Stroud, Trustee Debra Taylor, Trustee Jewell A. Thompson and Trustee James W. Young. Nays: 0, Abs: 0

Business, for announcement, deliberation and/or discussion only, no other action to be taken.

ADJOURNMENT: It was moved by Trustee Thompson to adjourn the meeting at 9:16 p.m. Trustee Saunders seconded. Motion carried by voice vote. Ayes: 5, Nays: 0, Abs: 0

Respectfully submitted

Phyllis M. Saunders