

UNIVERSITY PARK PUBLIC LIBRARY DISTRICT
Board of Trustees
Regular Meeting Minutes of Tuesday, October 20, 2020

CALL TO ORDER ROLL CALL

President Young called the meeting to order at 7:30 p.m. Members of the Board present: Trustee Ruby Giddings, Trustee Phyllis M. Saunders, Trustee Deborah J. Stroud (7:45 p.m.), Trustee Jewell Thompson, Trustee James W. Young. Also present, Tracy Ducksworth, Library Director and Dan Pohrte and Tiffany Nash from Product Architecture. Absent: Trustee Marilois Green, Trustee Sheryl Jones-Harper.

APPROVAL OF THE CONSENT AGENDA

It was moved by Trustee Thomson to approve and adjust the agenda and move Product Architecture's presentation up to the top of the agenda. Trustee Saunders seconded. Motion carried by voice vote. Ayes: 5, Nays: 0, Abs: 0

APPROVAL OF MINUTES

It was moved by Trustee Stroud to accept regular meeting minutes September 15, 2020 with corrections to note the correct departure time of Trustee Jewell Thompson from meeting as 8:30 p.m. Trustee Thompson seconded. Motion carried by voice vote. Ayes: 5, Nays: 0, Abs: 0

CORRESPONDENCE: None

FINANCIAL REPORTS:

It was moved by Trustee Stroud to accept the Treasurer's report for September 2020. Trustee Giddings seconded. Motion carried by roll call. Ayes: Trustee Ruby Giddings, Trustee Phyllis M. Saunders, Trustee Deborah J. Stroud, Trustee Jewell Thompson, Trustee James W. Young, Nays: 0, Abs: 0

It was moved by Trustee Saunders to accept the October 2020 accounts payables list in the amount of \$19,648.02. Trustee Saunders seconded. Motion carried by roll call. Ayes: Trustee Ruby Giddings, Trustee Phyllis M. Saunders, Trustee Deborah J. Stroud, Trustee Jewell Thompson, Trustee James W. Young, Nays: 0, Abs: 0

It was moved by Trustee Stroud to transfer \$40,000.00 from Old Second Money Market to Old Second General Checking for accounts payable and two payrolls. Trustee Giddings, seconded. Motion carried by roll call. Ayes: Trustee Ruby Giddings, Trustee Phyllis M. Saunders, Trustee Deborah J. Stroud, Trustee Jewell Thompson, Trustee James W. Young, Nays: 0, Abs: 0

PUBLIC COMMENT: None

REPORT OF ADMINISTRATION:

President Young provided information on TIF IV, noting that it had expired. The school board did not meet on the regularly scheduled date in September, so there wasn't any additional information regarding TIF distributions. We will continue to gage TIF matters as it relates to the library.

Ms. Ducksworth informed the board of upcoming library events, namely Shred Day to be held on Saturday, Nov. 7, 2020, 11 a.m. at 1 p.m., as well as a Harvest Drive Thru event for families, to be held on Saturday, Oct. 31, 2020 from 1:00 p.m.- 4:00 p.m. Other programs for adults and children are planned as well. Due to COVID-19, all programs will be virtual. She reported that she and staff were working on the Will County Cares Act grant, and that it would be submitted by the due date of November 16, 2020. Lastly, she shared that while patrons are visiting the library, patronage is low.

OLD BUSINESS

Product Architect: Dan Pohrte, Tiffany Nash and their team provided an update on the plans for the new addition. They presented a model with different roof types for the board to choose from.

The board selected the Twin Peaks roof, Mr. Pohrte said they would complete renderings of the Twin Peaks roof for the next board meeting.

NEW BUSINESS

TRUTH IN TAXATION/LEVY ORDINANCE 2020-2021

It was moved by Trustee Saunders to approve the Truth in Taxation/Levy Ordinance 2020-05 for fiscal year 2020-2021. Trustee Stroud seconded. Motion carried by roll call: Ayes: Trustee Ruby Giddings, Trustee Phyllis M. Saunders, Trustee Deborah J. Stroud, Trustee Jewell Thompson, Trustee James W. Young, Nays: 0, Abs: 0

TREASURER'S REPORT FY2019-2020

It was moved by Trustee Stroud to approve the Treasurer's Report for FY 2019-2020. Trustee Giddings seconded. Motion carried by roll call. Ayes: Trustee Ruby Giddings, Trustee Phyllis M. Saunders, Trustee Deborah J. Stroud, Trustee Jewell Thompson, Trustee James W. Young, Nays: 0, Abs: 0

***Business, for announcement, deliberation and/or discussion only,
and no other action to be taken.***

ADJOURNMENT: It was moved by Trustee Saunders to adjourn the meeting at 8:58 p.m. Trustee Thompson seconded. Motion carried by voice vote. Ayes: 5, Nays: 0, Abs: 0

Respectfully submitted

Phyllis M. Saunders,
Library Board Secretary