

**UNIVERSITY PARK PUBLIC LIBRARY DISTRICT
BOARD OF TRUSTEES
Regular Meeting Minutes of Tuesday, August 20, 2019**

CALL TO ORDER ROLL CALL

President Young called the meeting to order in the conference room of the Library at 7:35 p.m. Members of the Board present: Trustee Ruby J. Giddings, Trustee Marilois Green, Trustee Sheryl Jones-Harper, Trustee Phyllis Saunders, Trustee Deborah J. Stroud, Trustee Jewell A. Thompson, and Trustee James W. Young. Tracy Ducksworth, Library Director was also present.

APPROVAL OF THE CONSENT AGENDA

It was moved by Trustee Stroud to accept the agenda as presented. Trustee Thompson seconded. Motion carried by voice vote. Ayes: 7, Nays: 0, Abs: 0

It was moved by Trustee Thompson to amend the agenda to list Independent Construction's proposal as an action item. Trustee Stroud seconded. Motion carried by voice vote. Ayes: 7, Nays: 0, Abs: 0

It was moved by Trustee Stroud to approve and accept the regular meeting minutes of July 16, 2019. Trustee Thompson seconded. Motion carried by voice vote. Ayes: 7, Nays: 0, Abs: 0

CORRESPONDENCE: None

FINANCIAL REPORTS: It was moved by Trustee Green to accept the financial report for July 2019. Trustee Jones-Harper seconded. Motion carried by roll call. Ayes: Trustee Ruby J. Giddings, Trustee Marilois Green, Trustee Sheryl Jones-Harper, Trustee Phyllis Saunders, Trustee Deborah J. Stroud, Trustee Jewell A. Thompson, and Trustee James W. Young. Nays: 0, Abs: 0

It was moved by Trustee Saunders to accept the August 2019 accounts payables list in the amount of \$22,039.37, not including payroll. Trustee Thompson seconded. Motion carried by roll call. Ayes: Trustee Ruby J. Giddings, Trustee Marilois Green, Trustee Sheryl Jones-Harper, Trustee Saunders, Trustee Deborah J. Stroud, Trustee Jewell A. Thompson, and Trustee James W. Young. Nays: 0, Abs: 0

It was moved by Trustee Green to transfer \$30,000.00 from Old Second Money Market to Old Second General Checking for accounts payable and payroll. Trustee Saunders seconded. Motion carried by roll call. Ayes: Trustee Ruby J. Giddings, Trustee Marilois Green, Trustee Sheryl Jones-Harper, Trustee Saunders, Trustee Deborah J. Stroud, Trustee Jewell A. Thompson, and Trustee James W. Young. Nays: 0, Abs: 0

PUBLIC COMMENT: None

REPORT OF ADMINISTRATION: President Young reported on the success of the summer tutoring program. 62 children joined the program and began on July 1. A total of 50 completed the program. The children who completed were invited to participate in a library sponsored trip to the SHEDD Aquarium.

Director Ducksworth reported that she and Trustee Jones-Harper participated in the parade and threw out candy! In addition, the library provided 350 pencil pouches, filled with pencils and sharpeners and post cards on how to obtain a library card. She also updated the board on staffing changes and the Summer Reading Club finale which featured, Bril Barrett and his MADD Rhythms Dancing Troupe.

OLD BUSINESS: It was moved by Trustee Thompson to accept the proposal presented by Independent Construction Services for owner's rep services for the renovation project, after final review by Attorney Jason Guisinger of Kline Thorpe & Jenkins. Trustee Saunders seconded. Motion carried by roll call. Ayes: Trustee Ruby J. Giddings, Trustee Marilois Green, Trustee Sheryl Jones-Harper, Trustee Saunders, Trustee Deborah J. Stroud, Trustee Jewell A. Thompson, and Trustee James W. Young. Nays: 0, Abs: 0

The board asked Ms. Ducksworth to submit the proposal to the library attorney for final approval.

NEW BUSINESS: It was moved by Trustee Thompson to approve the proposal submitted by O'Neil-Gaspardo for the FY2018-2019 audit, with a fee of \$7800.00. Trustee Stroud seconded. Motion carried by roll call. Ayes: Trustee Ruby J. Giddings, Trustee Marilois Green, Trustee Sheryl Jones-Harper, Trustee Phyllis Saunders, Trustee Deborah J. Stroud, Trustee Jewell A. Thompson, and Trustee James W. Young. Nays: 0, Abs: 0

Other Business, for announcement, deliberation and/or discussion only: other action to be taken.

ADJOURNMENT: It was moved Trustee Saunders to adjourn the meeting at 9:46 p.m. Trustee Green seconded. Motion carried by voice vote. Ayes: 7, Nays: 0, Abs: 0

Respectfully submitted,

Phyllis Saunders, Library Board Secretary