

**UNIVERSITY PARK PUBLIC LIBRARY DISTRICT
BOARD OF TRUSTEES
Special Meeting Minutes of Monday, June 1, 2020
VIA ZOOM**

CALL TO ORDER ROLL CALL

President Young called the meeting to order on ZOOM at 7:42 p.m. Members of the Board present: Trustee Ruby Giddings, Trustee Sheryl Jones-Harper, Trustee Phyllis M. Saunders, Trustee Deborah J. Stroud, Trustee Jewell Thompson, Trustee James W. Young, Tracy Ducksworth, Library Director was also present. Absent: Trustee Marilois Green.

APPROVAL OF THE CONSENT AGENDA

It was moved by Trustee Thompson to accept the agenda as presented, with the request to add "ZOOM Meeting" to the top of the agenda. Trustee Saunders seconded. Motion carried by voice vote. Ayes: 4, Nays: 0, Abs: 2

OLD BUSINESS:

Library Renovation Project:

The Board discussed the lack of progress with the Library Renovation Project and the status updated given at the last meeting by Dan Eallonardo of Independent Construction. The Board also discussed the over budget costs proposed by Brook Architecture and the schematics with wood beams they were seeking to use in the renovation project. The board also discussed the \$15,000 paid to Brook Architecture when the Proposal was signed in October 2019.

New Business

It was moved by Trustee Saunders to accept the letter composed by Attorney Jason Guising to terminate Brook Architecture, contingent on the attorney's approval to remove of the last line of the letter which says "In the event that the services rendered to date do not exceed the \$15,000 payment made by the District to Brook, the District expects that the difference be promptly returned." Trustee Stroud seconded. Motion carried by roll call. Ayes: Trustee Ruby Giddings, Trustee Sheryl Jones-Harper, Trustee Phyllis M. Saunders, Trustee Deborah J. Stroud, Trustee Jewell Thompson, Trustee James W. Young, Nays; 0 Abs: 0

It was moved by Trustee Saunders to authorize the Board President to terminate the Library District's contract with Brook Architecture for architectural services related to the library building expansion project." Trustee Thompson seconded. Motion carried by roll call. Ayes: Trustee Ruby Giddings, Trustee Sheryl Jones-Harper, Trustee Phyllis M. Saunders, Trustee Deborah J. Stroud, Trustee Jewell Thompson, Trustee James W. Young, Nays; 0 Abs: 0

President Young asked Director Ducksworth contact Attorney Guisinger regarding the line in question. He also asked Director Ducksworth to submit the letter to Ramona Westbrook upon final clarification.

Product Architecture: A proposal from Dan Porte of Product Architecture was presented to the board for review.

Other Business, for announcement, deliberation and/or discussion only, no other action to be taken.

ADJOURNMENT: It was moved Trustee Jones-Harper to adjourn the meeting at 8:57 p.m. Trustee Stroud seconded. Motion carried by voice vote. Ayes: 6, Nays: 0, Abs: 0

Respectfully submitted

Phyllis M. Saunders,
Library Board Secretary