

**UNIVERSITY PARK PUBLIC LIBRARY DISTRICT
BOARD OF TRUSTEES
Regular Meeting Minutes of Tuesday, November 19, 2019**

CALL TO ORDER ROLL CALL

President Young called the meeting to order in the conference room of the Library at 7:30p.m. Members of the Board present: Trustee Marilois Green, Trustee Phyllis M. Saunders, Trustee Deborah J. Stroud, Trustee Jewell Thompson and Trustee James W. Young. Tracy Ducksworth, Library Director was also present. Absent: Trustee Ruby J. Giddings and Trustee Sheryl Jones-harper

APPROVAL OF THE CONSENT AGENDA

It was moved by Trustee Saunders to accept the agenda as presented. Trustee Thompson seconded. Motion carried by voice vote. Ayes: 5, Nays: 0, Abs: 0

It was moved by Trustee Green to approve and accept the regular meeting minutes of October 15, 2019. Trustee Stroud seconded. Motion carried by voice vote. Ayes: 5, Nays: 0, Abs: 0

It was moved by Trustee Saunders to approve and accept the budget and appropriation hearing minutes of September 17, 2019. Trustee Stroud seconded. Motion carried by voice vote. Ayes: 5, Nays: 0, Abs: 0

It was moved by Trustee Thompson to approve and accept the special meeting minutes of October 28, 2019. Trustee Saunders seconded. Motion carried by voice vote. Ayes: 4, Nays: 0, Abs: 1

CORRESPONDENCE: Ms. Ducksworth shared a letter from Old Second Bank notifying the board of a status change to the Charitable Donation account due to inactivity.

FINANCIAL REPORTS: It was moved by Trustee Thompson to accept the financial report for October 2019. Trustee Saunders seconded. Motion carried by roll call. Ayes: Trustee Marilois Green, Trustee Phyllis M. Saunders, Trustee Deborah J. Stroud, Trustee Jewell Thompson and Trustee James W. Young. Nays: 0, Abs: 0

It was moved by Trustee Thompson to accept the November 2019 accounts payables list in the amount of \$17,353.66, not including payroll. Trustee Saunders seconded. Motion carried by roll call. Ayes: Trustee Marilois Green, Trustee Phyllis M. Saunders, Trustee Deborah J. Stroud, Trustee Jewell Thompson and Trustee James W. Young. Nays: 0, Abs: 0

It was moved by Trustee Saunders to transfer \$90,000.00 from Old Second Money Market to Old Second General Checking for accounts payable and payroll. Trustee Thompson seconded. Motion carried by roll call. Ayes: Trustee Marilois Green, Trustee Phyllis M. Saunders, Trustee Deborah J. Stroud, Trustee Jewell Thompson and Trustee James W. Young. Nays: 0, Abs: 0

PUBLIC COMMENT: None

REPORT OF ADMINISTRATION: President Young provided an overview of financial scenarios for the renovation project as well as a review of the desired amenities for the project. Ms. Ducksworth provided a review of fall programs and attendance, as well as a recap of the meeting with the architect and the project manager.

NEW BUSINESS: It was moved by Trustee Stroud to approve the Truth in Taxation/Levy Ordinance FY2019-2020 in the amount of \$595,000. Trustee Thompson seconded. Motion carried by roll call. Ayes: Trustee Marilois Green, Trustee Phyllis M. Saunders, Trustee Deborah J. Stroud, Trustee Jewell Thompson and Trustee James W. Young. Nays: 0, Abs: 0

It was moved by Trustee Green to approve the Treasurer's Report FY2018-2019 Trustee Thompson seconded. Motion carried by roll call. Ayes: Trustee Marilois Green, Trustee Phyllis M. Saunders, Trustee Deborah J. Stroud, Trustee Jewell Thompson and Trustee James W. Young. Nays: 0, Abs: 0

OLD BUSINESS: It was moved by Trustee Saunders to adopt the new Patron Behavior Policy. Trustee Thompson seconded. Motion carried by roll call. Ayes: Trustee Marilois Green, Trustee Phyllis M. Saunders, Trustee Deborah J. Stroud, Trustee Jewell Thompson and Trustee James W. Young. Nays: 0, Abs: 0

It was moved by Trustee Thompson to approve the staff holiday bonus. (100.00 for each employee, and \$200.00 for the director.) Trustee Saunders seconded. Motion carried by roll call. Ayes: Trustee Marilois Green, Trustee Phyllis M. Saunders, Trustee Deborah J. Stroud, Trustee Jewell Thompson and Trustee James W. Young. Nays: 0, Abs: 0

Other Business, for announcement, deliberation and/or discussion only: other action to be taken.

ADJOURNMENT: It was moved Trustee Thompson to adjourn the meeting at 9:45 p.m. Trustee Saunders seconded. Motion carried by voice vote. Ayes: 5, Nays: 0, Abs: 0

Respectfully submitted

Phyllis M. Saunders, Library Board Secretary