

**UNIVERSITY PARK PUBLIC LIBRARY DISTRICT
BOARD OF TRUSTEES
Regular Meeting Minutes of Tuesday, January 21, 2020**

CALL TO ORDER ROLL CALL

Vice-President Thompson called the meeting to order in the conference room of the Library at 7:44 p.m. Members of the Board present: Trustee Marilois Green, Trustee Sheryl Jones-Harper, Trustee Phyllis M. Saunders, Trustee Deborah J. Stroud, Trustee Jewell Thompson. Tracy Ducksworth, Library Director was also present. Absent: Trustee Ruby J. Giddings and Trustee James W. Young.

APPROVAL OF THE CONSENT AGENDA

It was moved by Trustee Saunders to accept the agenda as presented. Trustee Stroud, seconded. Motion carried by voice vote. Ayes: 5, Nays: 0, Abs: 0

It was moved by Trustee Green to accept the regular minutes meeting of November 19, 2019. Trustee Saunders, seconded. Motion carried by voice vote. Ayes: 5, Nays: 0, Abs: 0

CORRESPONDENCE: Ms. Ducksworth informed the board of PTAB notices received which would be discussed under new business.

FINANCIAL REPORTS: It was moved by Trustee Jones-Harper to accept the financial reports for November and December 2019. Trustee Green seconded. Motion carried by roll call. Ayes: Trustee Marilois Green, Trustee Sheryl Jones-Harper, Trustee Phyllis M. Saunders, Trustee Deborah J. Stroud, Trustee Jewell Thompson. Nays: 0, Abs: 0

It was moved by Trustee Saunders to accept the December 2019 accounts payables list in the amount of \$6,339.56, not including payroll and the January 2020 accounts payables list in the amount of \$27,848.53, not including payroll. Trustee Stroud seconded. Motion carried by roll call. Ayes: 5, Nays: 0, Abs: 0

It was moved by Trustee Jones-Harper to transfer \$60,000.00 from Old Second Money Market to Old Second General Checking for accounts payable and payroll. Trustee Stroud seconded. Motion carried by roll call. Ayes: Trustee Marilois Green, Trustee Sheryl Jones-Harper, Trustee Phyllis M. Saunders, Trustee Deborah J. Stroud, Trustee Jewell Thompson. Nays: 0, Abs: 0

PUBLIC COMMENT: None

REPORT OF ADMINISTRATION: Director Ducksworth provided highlights of the annual Martin Luther King Day event held in conjunction with the University Park King Committee and Governor's State University. She also informed the board of upcoming Census activities and the grant submitted through RAILS Library System for the Illinois Department of Human Services.

NEW BUSINESS:

It was moved by Trustee Stroud to approve the 2020 Meeting Date Ordinance for the Board of Trustees. Trustee Thompson, seconded. Motion carried by voice vote. Ayes: 5, Nays: 0, Abs: 0

It was moved by Trustee Jones-Harper to approve the 2020 Per Capita Grant. Trustee Stroud seconded. Motion carried by voice vote call. Ayes: 5, Nays: 0, Abs: 0

Director Ducksworth provided copies of the PTAB notices and final determinations for the following corporate entities: DOT Foods and LSP University Park.

It was moved by Trustee Saunders to approve the Equipment Disposal Chart (January 2020). Trustee Stroud seconded. Motion carried by voice vote call. Ayes: 5, Nays: 0, Abs: 0

OLD BUSINESS:

Library Renovation Project: Director Ducksworth informed the board that Brooke Architecture had visited the library with colleagues to gather some building and land documents for the schematics.

Other Business, for announcement, deliberation and/or discussion only, no other action to be taken.

ADJOURNMENT: It was moved Trustee Jones-Harper to adjourn the meeting at 8:53 p.m. Trustee Green seconded. Motion carried by voice vote. Ayes: 5, Nays: 0, Abs: 0

Respectfully submitted

Phyllis M. Saunders,
Library Board Secretary